

**City of Tieton
City Council Minutes
October 10, 2011**

Call to Order

Mayor Hall called the meeting to order at 7:00 p.m.

Roll Call

The following were:

Present: Councilmembers Dewane Ashbrooks, Matt Riddle, Felisa Cox, Juan Santos, and Sharon Sedgwick

Also Present: Clerk/Treasurer Fred Muñoz

Absent: City Attorney Kevin Naught, Public Works Director Rich Olson, Police Chief Jeff Ketchum, Police Sgt. Juan Ceja, City Engineer Gray & Osborne, City Planner YVCOG, and YC Fire District #1

Pledge of Allegiance

Mayor Hall led the Pledge of Allegiance.

Vote to Approve the Agenda

Mayor Hall entertained a motion to approve the agenda. Councilwoman Cox made a motion to approve the agenda. Councilman Riddle seconded the motion to approve the agenda. Motion carried unanimously.

Consent Agenda

Councilwoman Sedgwick made a motion to approve the following consent agenda:

- A. Approve minutes of Council Meeting dated 09-26-11.
- B. Approve claim vouchers dated 10-10-11 numbers 22500 to 22519 in the amount of \$30,492.67.
- C. Approve payroll claim vouchers dated 09-30-11, numbers 8125 to 8144 & EFT, in the amount of \$31,354.40.
- D. Approve manual checks dated 09/26/11, 09/27/11, 10/03/11, in the amounts of \$1,800.17, \$114.60, and \$9.50; Check numbers 5528, 22499, and EFT.

Seconded by Councilman Santos. Motion carried unanimously.

Visitors

- A. None.

Old Business

- A. **O-652 (1st Reading) An ordinance of the City of Tieton, Washington, relating to dogs; regulating the keeping, control and licensing thereof, relating to the impounding of dogs, and the disposition thereof; providing penalties and repealing Ordinance Number 589:** Mr. Fred Muñoz briefly explained the change to Ordinance 589, repealing Ordinance 589. Councilwoman Cox made a recommendation to notify the citizens of the change. Motion made by Councilwoman Cox to pass Ordinance 652. Motion seconded by Councilman Ashbrooks. Motion carried unanimously.

New Business

- A. **Approve and authorize Mayor to sign 2012 AWC Employee Master Participation Agreement Renewal:** Mr. Muñoz briefly explained that the City of Tieton had already made the transition to a new policy, but AWC required a new 2012 Agreement on file. Mr. Muñoz also explained that there had been a couple of changes in the policy that dealt with termination notifications. Councilwoman Cox inquired about employees not married to their companions. Mr. Muñoz explained that these employees did not provide insurance for their companions, so it did not apply. Councilwoman Cox made a motion to approve the Mayor to sign the 2012 AWC Employee Master Participation Agreement Renewal. Motion was seconded by Councilman Riddle. Motion carried unanimously.
- B. **Approve recommendation from Tieton Planning Commission to accept Karen Quint as a new planning commissioner for the City of Tieton:** Mayor Hall explained that that a letter had been submitted to the Council by Mrs. Karen Quint. Councilman Ashbrooks made a motion to approve the recommendation from the Tieton Planning Commission to accept Karen Quint as a new planning commissioner for the City of Tieton. Motion was seconded by Councilwoman Sedgwick. Motion carried unanimously.
- C. **Approve and accept Planning Commission recommendation for Application for variance at 504 Maple St, Tieton, WA:** Mr. Fred Muñoz briefly explained that Mr. Gary Trepanier applied for a variance at 504 Maple St., Tieton, WA, to convert a service repair shop into a duplex, and continue to keep the manufactured home, as well as the duplex on the same lot. Mr. Muñoz continued that the Tieton Planning Commission approved the findings of fact, and made the following recommendation to the Tieton City Council. Mr. Muñoz read the following recommendation by the Tieton Planning Commission:

The City of Tieton Staff recommends that the Planning Commission adopt the findings of fact and recommend to the City of Tieton Council approval of the proposed Variance and allow both a "single family residential dwelling" and a "duplex dwelling", serving three, one family dwellings at 504 Maple St, Tieton, WA 98947, with the following conditions:

- *Must maintain two (2) car parking stalls per unit*
- *Removal of wood storage shed in alley on City right of way*
- *Each residence would receive three (3) individual utility bills*
- *Impact fees for third (3rd) unit be charged for water/sewer*
- *Inspection on third (3rd) unit water/sewer hookups/connections*
- *Placement of two bollards on backside of fire hydrant; each to three (3) feet from the center of fire hydrant*
- *Designate an area for garbage can collection*
- *New converted duplex be painted*

Councilman Ashbrooks made a motion to approve and accept the Planning Commission recommendation for Application for Variance at 504 Maple St., Tieton, WA. Motion was seconded by Councilman Santos. Motion carried unanimously.

Reports and Comments

Committee Reports:

1. Planning Commission Minutes dated 10/06/11 were submitted to the Council. Councilman Ashbrooks announced that the Resident Doctor was present at the last Economic Development Committee (EDC) meeting. Mr. Ashbrooks added that he would be breaking ground around April or May for the new clinic. Mayor Hall also made mention that he would be discussing with Dr. Maples where they were at on the clinic. Mr. Ashbrooks continued that the EDC meeting was scheduled for the third Tuesday of the month. Mr. Muñoz announced that the third Tuesday was scheduled for the first budget session meeting. Mayor Hall explained that the budget session would need to be rescheduled.

Department Reports:

1. **Attorney Report:** Mayor Hall announced that Attorney Kevin Naught would be present at the next Council meeting.
2. **Tieton Police Dept.: None.**
3. **Tieton Fire Dept.: None.**
4. **Department Heads:** Mr. Muñoz announced that Oct. 18th through Oct. 21st, was reserved for budget session meetings. Council agreed to have a budget session meeting on Thursday, Oct. 20th, at 5:00 pm.

Council Comments:

Councilwoman Cox made mention that her garbage tote needed to be on the street during garbage pickup, and if it were snowing, she could leave it in the alleyway. Mayor Hall added that the change of location for the garbage tote was due to a new automated garbage truck being used. Mayor Hall added that Yakima Waste Systems was asking for an increase in garbage rates for the new year.

Mayor Comments:

Mayor Hall explained that the City had a meeting with Yakima County to discuss and present the bike park project. Mayor Hall added that he was considering a lot line adjustment and creating two separate parcels for the Rosenkranz Property, then annexing the portion within the Urban Growth Area (UGA) into the city. Mayor Hall also interjected that in 2013, the City would look into requesting to include the remaining portion of the Rosenkranz Property into the UGA. Councilman Ashbrooks suggested a short plat for the Rosenkranz Property. Mr. Muñoz made mention that the discussion would be to short plat the property.

Executive Session:

A. None

Adjournment:

Mayor Hall entertained a motion to adjourn the meeting. Councilman Ashbrooks made a motion to adjourn. Seconded by Councilwoman Sedgwick. Motion carried unanimously. Meeting was adjourned at 7:35 p.m.

Mayor Stanley Hall

Clerk-Treasurer, Fred Muñoz